

CHANGE OF NAME, ADDRESS AND EMERGENCY CONTACT INFORMATION

Enrollment Confirmation

Prior to the start of each semester, fall, spring and summer students are required to update their demographic and emergency contact information before access to LeopardWeb is permitted. Students participating in a co-op semester or study abroad program are required to complete this process.

Change of Address

Students are responsible for reporting and maintaining all valid address information with Wentworth using LeopardWeb. Students are responsible for any information or administrative actions mailed to them at their address(es) on file.

Change of Name

Currently enrolled students who want to change their names must complete a Change of Name form (<https://wit.edu/ssc/forms/>) and provide documentation of the name change, such as a marriage license, court order, or Social Security card bearing the new name.