

# TRANSCRIPTS

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The Wentworth Institute of Technology transcript is an official document reflecting a student's cumulative academic record. An official e-transcript is reproduced on colored paper stock bearing the seal of the University and is issued directly to the person or institution specified by the student. All transcripts are issued in accordance with the Family Educational Rights and Privacy Act of 1974 and may not be released to a third party without the prior written consent of the student.

Transcripts noted at the point of graduation issued from the University reflect the student major, minor/s, certificates and honorary distinction. Transcript requests are submitted through the National Clearing House e-transcript website (<http://www.iwantmytranscript.com>). E-transcripts are issued within 24 hours of the request. Transcripts with dates of attendance prior to 1985 will take a minimum of seven to ten business days to process or may be further delayed if incomplete information is submitted at the time of the request.

All outstanding debts must be satisfied prior to release of a transcript. Requests for transcripts should include dates of attendance, graduation, name at the time of attendance, declared major, and WID number, if available. Omission of any of the aforementioned list unless otherwise noted or inaccurate information will delay the processing of the request; there is no fee for transcripts. Wentworth no longer produces hard copies of official transcripts for any requests with dates of attendance after 1985.