

# TRANSFER CREDIT

## Transfer Credit Policy

Students who have attended regionally accredited institutions can expect to receive credit for successfully completed courses (bearing a grade of "C" or higher) that are comparable in depth and content to those offered at Wentworth. In some cases, courses will transfer as elective credit but not satisfy program requirements. No academic credit is awarded for Internships/COOP's, Practicum, Directed Research, Preparatory, Workforce Training, Professional Development, Continuing Education or remedial course work or for courses with grades of "P" or "S". Credit that was completed more than 5 years prior to the first semester enrolled in a degree seeking program will not be accepted, this includes AP/IB credit. Grades for coursework completed at another institution are not recorded on the students' official transcript, transfer credit is assigned "TR".

## Residency Requirement

There is a Residency requirement for all transfer students enrolled in a full-time baccalaureate degree granting program. Students must complete a minimum of 50% of their required credit hours at Wentworth Institute of Technology. Sometimes, even when courses transfer to Wentworth, they will not fulfill program requirements for a specific major.

## Transfer Credit Evaluation

Transfer student applicants will receive an initial transfer credit evaluation after they have applied and submitted their college transcripts. A transfer credit evaluation cannot be created until transcripts are received by the Office of Admissions. The transfer credit evaluation will include all college courses that are eligible to transfer to Wentworth, and what the transfer equivalency of the course is. Deposited students will receive an updated version of their evaluation, as well as a class schedule for their first semester at Wentworth. For more information about transfer credit evaluations, please visit our Transfer Credit Webpage (<https://wit.edu/learning/registrar/transfer/>).

## Transfer Credit Pre-Approval

The Transfer Credit Pre-Approval Form is available on the Transfer Credit Webpage (<https://wit.edu/learning/registrar/transfer/>). Requests for approval of a course from another institution should be accompanied by the course description or corresponding syllabus from that institutions catalog. Approval must be obtained prior to registering for the course at the other institution. It is the students' responsibility to have official transcripts sent directly by the institution to the Registrar at [transfercredit@wit.edu](mailto:transfercredit@wit.edu) upon successful completion of the course. A course will transfer to Wentworth for the same amount of credit awarded at the transfer institution. If a course is 3 credits at the transfer institution, and the equivalent course is worth 4 credits at Wentworth, the course will transfer to Wentworth for 3 credits, not 4. The Pre-Approval only confirms that credit will be awarded for a course taken outside of the institution, but it is up to the School and degree program how the course will be applied to a student's degree requirements. For this reason, students should obtain the signature of their dean or associate dean before enrolling in a course outside of Wentworth to ensure that the transfer course will fulfill a program requirement.

A student who fails a course at Wentworth may choose to complete the course at another institution and must follow the pre-approval process. If the course is completed at another institution with a grade of "C" or higher, the transfer grade of "TR" satisfies the course requirement, but does not eliminate the initial "F" from the student's GPA.

## Transfer of Military Credit

Servicemembers from the Army, Marine Corps, Air/Space Force, or Coast Guard may have acquired college-level learning from their formal military training. This training may have been evaluated for college credit by the American Council on Education (ACE) through the Joint Service Transcript (JST) program. If such an evaluation exists, Wentworth can accept the credits which are determined through Wentworth's transfer evaluation process in collaboration with schools and Military-Connected Services. Servicemembers who have acquired college-level learning from their formal military training through the Air Force, may have been evaluated for college credit by the Air University, which includes the Community College of the Air Force (CCAF). Air University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award the associate and baccalaureate degrees.

## Study Abroad Semester Transfer Credit

All courses taken during a study abroad semester that is not officially sponsored by Wentworth require pre-approval from the appropriate dean or associate dean responsible for the course to determine if the courses will satisfy requirements within their degree program and are submitted to the [transfercredit@wit.edu](mailto:transfercredit@wit.edu) on a completed Transfer Credit Pre-approval form. For courses taken during a study abroad program that are officially sponsored by Wentworth and have established course equivalencies also require the approval of the dean or associate dean of the students degree program. Courses completed that have not been pre-approved may not be accepted, thus will not become part of the student's WIT academic record. Approval is not guaranteed. All accepted international credits will be held to the same minimum grade requirements as at Wentworth Institute of Technology. Approved courses will appear on a student transcript in a timely manner and must be sent to [transfercredit@wit.edu](mailto:transfercredit@wit.edu). Degrees conferred for students who participate in a Student Abroad Program during their final semester will be awarded their degree based upon the date the official transcript is received by the Registrar. In some cases the degree will be delayed until the next degree conferral date.

## Advanced Placement, International Baccalaureate, College Level Examination Program, & Project Lead the Way Credit

Wentworth Institute of Technology offers course equivalencies and credits from many Advanced Placement and International Baccalaureate subject areas. Please consult the tables to determine the subject areas available to WIT students and minimum score requirements. All information about Advanced Placement, International Baccalaureate, College Level Examination Program, and Project Lead the Way (<https://catalog.wit.edu/academic-policies-procedures/ug/college-level-exams/>) credit can be found on our Advanced Placement, International Baccalaureate, College Level Examination Program, and Project Lead the Way Catalog (<https://catalog.wit.edu/academic-policies-procedures/ug/college-level-exams/>) Page. Courses completed 5 or more years prior to the first semester enrolled in a degree seeking program are ineligible for transfer to Wentworth.

## Transfer Student Schedule & Registration

Deposited students will receive an updated version of their evaluation, as well as a class schedule for their first semester at Wentworth in addition to their anticipated graduation date, which will be determined by their school. New transfer student schedules are developed based upon awarded transfer credit to best fulfill their curricular requirements by the associate dean of their school and are registered for these courses by the Registrar's Office. New Transfer students are required to meet with their primary advisor or student success advisor prior to registration to obtain a Registration Access Code (RAC) or Alternate Pin. For course registration that requires permission to register, students should contact

the academic unit offering the course prior to the schedule date to register. For more information about Registration, please visit the Registration Catalog Page. (<https://catalog.wit.edu/academic-policies-procedures/ug/registration/>)

**Grade Replacement**

Students are not permitted to transfer a course to WIT for grade replacement. For grades of "C-" or below, grade replacement courses must be completed at WIT. For more information about Grading, please visit the Grading Catalog (<https://catalog.wit.edu/academic-policies-procedures/ug/grading/>) Page